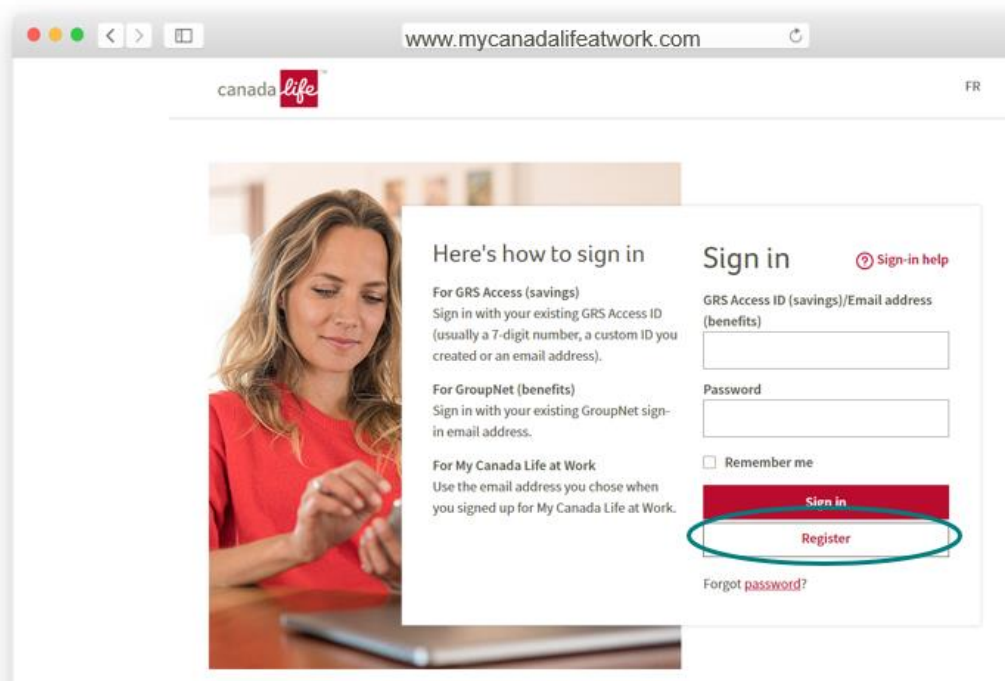
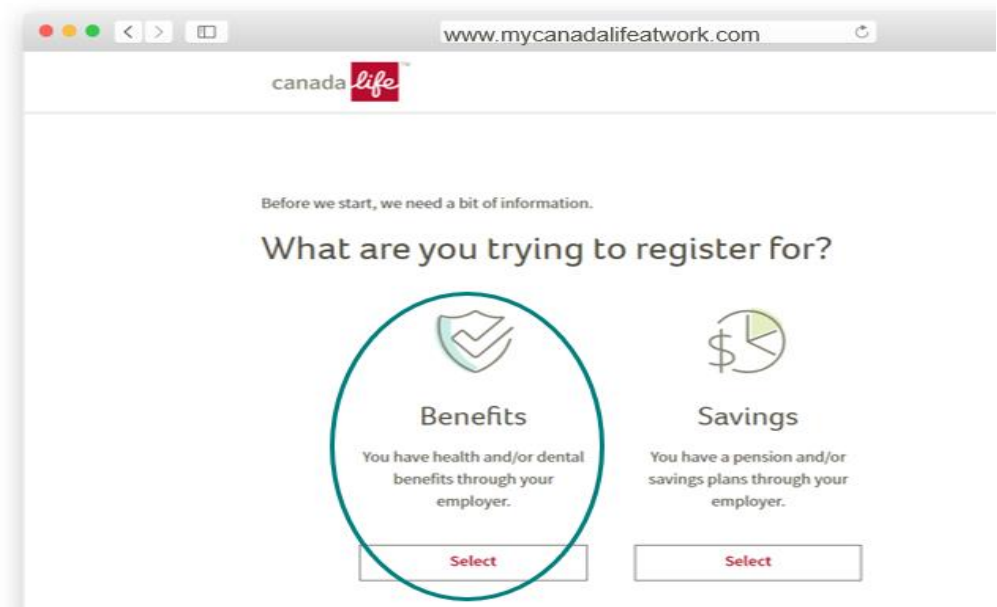


# Go to mycanadalifeatwork.com and select Register



# Select Benefits





## Step 2: Confirm your email address

Go your email inbox

The screenshot shows the 'Account registration' page for Canada Life. It is at 'Step 2 of 5: Confirm your email'. A progress bar is partially filled. Below the progress bar, there is an icon of an email and the text: 'Click the link in the email we sent to. Check your junk folder or resend the email if you didn't receive it.' A 'Resend email' button is visible.

Click the link to confirm

The screenshot shows an email from Canada Life. It starts with 'Hi Charlene,' followed by 'Welcome to Canada Life!'. The text says: 'Your account is almost ready, we just need you to confirm this email address to continue.' There is a 'Confirm email' link. Below that, it says 'Your link will expire in 72 hours.' At the bottom, it says 'This is an automated message. Please do not reply.' and 'Canada Life Group Customer'. There is a small disclaimer at the very bottom: 'This email includes information about your benefits and/or savings with Canada Life. Canada Life is a trademark of The Canada Life Assurance Company. Legal, copyright and trademark information.'

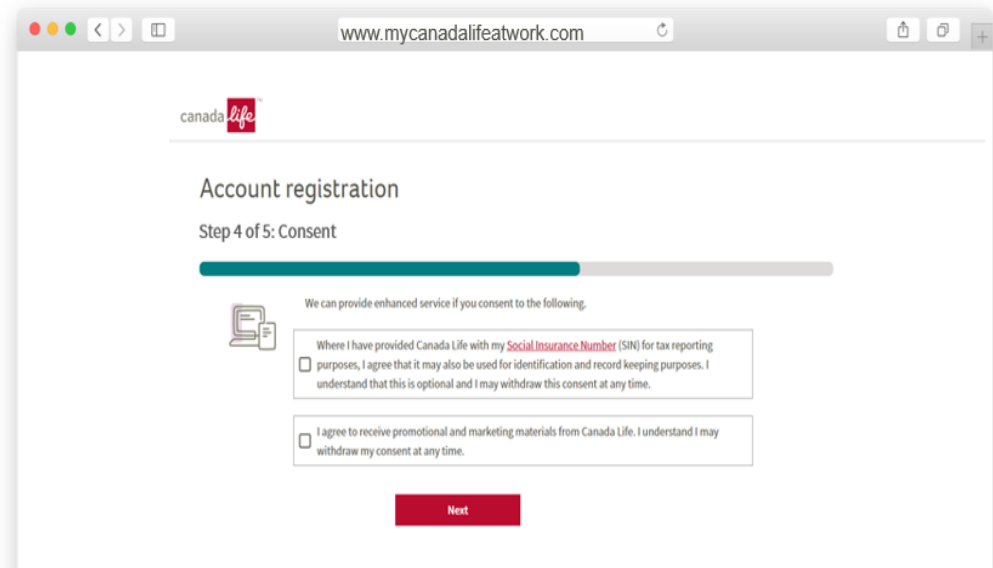
Re-enter your email address and password

The screenshot shows the 'Confirmed!' page on the Canada Life website. It features a checkmark icon and the text: 'Now sign in with the email address and password you chose and we'll help you finish your registration.' There are two input fields: 'Email address' and 'Password'. A 'Sign in' button is located at the bottom.

Step 3: Verify your identity so we can set up your account

The screenshot shows the 'Setting up your account' page on the website. It is at 'Step 3 of 5: Let's make sure it's you'. The page is titled 'Account information' and 'Verifying your identity'. Under 'Account information', it lists 'Products you have with us: Benefits' and shows 'Plan number: 012345' and 'Member ID: 1234567'. Under 'Verifying your identity', it says 'We need a few details to confirm that it's you before we move on. Make sure your info matches our records exactly.' There are several input fields: 'Date of birth' (Month, Day (DD), Year (YYYY)), 'First name', 'Middle name/initial (optional)', 'Last name', and 'Postal/Zip code'. At the bottom, there are 'Back' and 'Next' buttons.

## Step 4: Provide consent about your SIN and receiving promotional emails (optional)



The screenshot shows a web browser window with the URL [www.mycanadalifeatwork.com](http://www.mycanadalifeatwork.com). The page header includes the Canada Life logo. The main heading is "Account registration" followed by "Step 4 of 5: Consent". A progress bar is partially filled. Below the heading, there is a sub-heading "We can provide enhanced service if you consent to the following." and an icon of a document. Two consent checkboxes are present: the first is for using the Social Insurance Number (SIN) for tax reporting and identification purposes, and the second is for receiving promotional and marketing materials. A red "Next" button is at the bottom.

canada **life**

### Account registration

Step 4 of 5: Consent

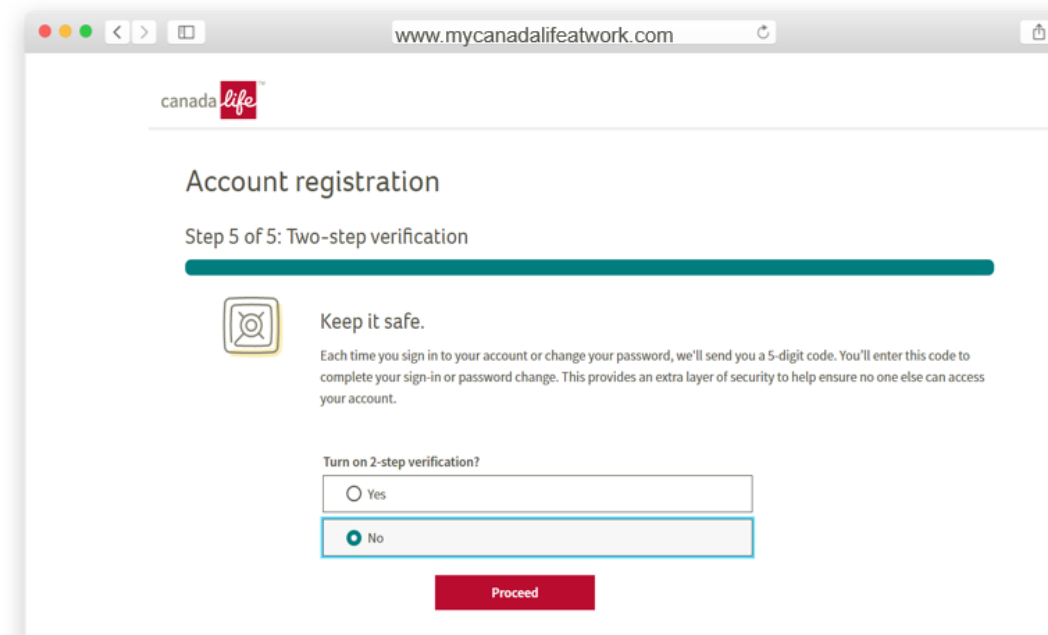
We can provide enhanced service if you consent to the following.

Where I have provided Canada Life with my **Social Insurance Number (SIN)** for tax reporting purposes, I agree that it may also be used for identification and record keeping purposes. I understand that this is optional and I may withdraw this consent at any time.

I agree to receive promotional and marketing materials from Canada Life. I understand I may withdraw my consent at any time.

Next

## Step 5: Decide if you want to turn on two-step verification



The screenshot shows a web browser window with the URL [www.mycanadalifeatwork.com](http://www.mycanadalifeatwork.com). The page header includes the Canada Life logo. The main heading is "Account registration" followed by "Step 5 of 5: Two-step verification". A progress bar is fully filled. Below the heading, there is a sub-heading "Keep it safe." and an icon of a camera. A paragraph explains that a 5-digit code will be sent to the user's account for sign-in or password change. Below this, there is a question "Turn on 2-step verification?" with two radio button options: "Yes" and "No". The "No" option is selected. A red "Proceed" button is at the bottom.

canada **life**

### Account registration

Step 5 of 5: Two-step verification

**Keep it safe.**

Each time you sign in to your account or change your password, we'll send you a 5-digit code. You'll enter this code to complete your sign-in or password change. This provides an extra layer of security to help ensure no one else can access your account.

Turn on 2-step verification?

Yes

No

Proceed

Here's your  
Canada Life  
benefits  
website

The screenshot shows a web browser window with the URL [www.mycanadalifeatwork.com](http://www.mycanadalifeatwork.com). The page features a navigation menu on the left with the following items: Overview (highlighted), Make a claim, Benefits (+), Info centre, Resources (+), and Options for you. The main content area is titled "Overview" and includes a greeting "Good morning, Bert" with a "Make a claim" button. Below this is a "Benefits overview" section with a "Plan number" label and four benefit categories: Health, Drugs, Vision, and Dental. At the bottom, there is a "Recent claims" table with the following data:

Submitted	Paid	Name	Service date	Benefit	Status	Details
\$101.00	\$101.00	BERT DEMO	2020-11-12	Health	Paid	<a href="#">Details &gt;</a>

A "View all claims" link is located below the table.